



# T.A. HOWARD MIDDLE SCHOOL BAND

7501 CALENDER RD. ARLINGTON, TX 76001  
 (817) 299-3526 - WWW.HOWARDBAND.COM

**Dear Howard Band parents and students,**

We hope you have all had a restful and enjoyable summer so far. This letter contains information on the upcoming Band Registration Day, summer band rehearsals, first performance, Hawaiian Falls swim party, and the Howard Band Fall calendar. This letter contains everything you and your child need to know to prepare for an early start to band this year.

## Band Registration – Saturday, August 8<sup>th</sup>

This day is designed to take care of all our paperwork, instruments, supplies, uniforms, etc. before we play our first note in summer band rehearsals. Our goal is to take about an hour of your time to accomplish all of this; if you and your child come prepared then it could go even faster. We are staggering arrival times in alphabetical order so we can process about 10 kids at a time through each stage of the registration. Below is a list of the arrival times by last name. If you cannot make this time, please email me ASAP so we can schedule you at a different time (do not simply show up earlier or later without contacting me).

Starting Name	Ending Name	Arrival Time	Starting Name	Ending Name	Arrival Time	Starting Name	Ending Name	Arrival Time
Alao	- Baker	8:00 AM	Gonzalez	- Hernandez	9:45 AM	Ortez	- Potter	11:45 AM
Baselice	- Bergeman	8:15 AM	Herrera	- Jewell	10:00 AM	Powell	- Rhea	12:00 PM
Bolton	- Carlisle	8:30 AM	Johnson	- Kohner	10:15 AM	Ripple	- Rubel	12:15 PM
Cassel	- Cook	8:45 AM	Kohner	- Linyard	10:30 AM	Ruiz	- Skoczlas	12:30 PM
Cottrell	- Duckery	9:00 AM	Lobodzinski	- Mattox	10:45 AM	Slemp	- Soltesz	12:45 PM
Durland	- Escobedo	9:15 AM	McKean	- Murphy	<b>11:15 AM</b>	Sorensen	- Townsend	1:00 PM
Everett	- Gonzales	9:30 AM	Neace	- Olgabami	11:30 AM	Trinh	- Walker	1:15 PM
						Walker	- Zeman	1:30 PM

For this process to operate without bogging down, please arrive on time with all necessary materials listed on the below checklist. Music & Arts Centers will be on sight to sell any supplies you do not yet have or have lost from last year:

- Instrument** (except Bari Sax & Tubas)
  - All **Instrument Supplies** you have...buy only what you don't have from last year (see list)
  - Tuner/Metronome & Clip** (required for all woodwinds and brass)
  - Binder supplies** (we will provide the binder this year):
    - o 5 or more Pencils (sharpened)
    - o Highlighter
    - o Small, flat, 3-ring pencil bag
    - o 5 dividers (labeled Information, Daily Drill, Music, Supplemental Exercises/Private Lessons, Theory/Paper)
    - o Extra Notebook paper (about 20 sheets)
  - Tux shirt** (8<sup>th</sup> graders only, those 8<sup>th</sup> graders without them and all 7<sup>th</sup> graders will be sized)
  - All necessary **contact and medical information**
  - Your Checkbook** to pay fees listed & purchase needed instrument supplies from Music & Arts
- We have provided a **step-by-step** process to make **Registration** flow quickly and easily. The path will be clearly marked the day of but we have spelled it out here to prepare you ahead of time:



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1. Arrive in back of Howard MS; park by the tennis courts. Bring all materials in with you.
2. Enter through back Band Hall double-doors. Check-in by last name in entryway.
3. Here you will receive a Checklist to take with you through the process. You must get it initialed at each stage of the process.
4. Enter the Band Hall. Put provided Luggage Tag on instrument.
5. Check instrument supplies with director.
6. Purchase necessary supplies from Music & Arts if any are missing (see list). This should be on a separate check made out to Music and Arts.
7. Find your slot and leave your instrument in it for Monday.
8. Find your Music Binder slot. Take out your binder and insert your required supplies. Sign and date (with "09-10") your textbook checkout slip inside the "Blue Book" provided. Put your binder back in your slot and leave it there for Monday.
9. Find your seat for Monday if your first rehearsal is in the Band Hall (see rehearsal schedule).
10. Exit the Band Hall through the school door. Enter the cafeteria through the backstage entrance.
11. Parents will receive a Howard Band Handbook and all necessary paperwork at this time.
12. Parents will have a seat and fill out all necessary forms.
  - a. Contact information (Address, Phone, Email, etc.)
  - b. MMEP – Private Lesson Form
  - c. Instrument Check-out record (for school-owned instruments only)
  - d. Field Trip & Medical Release Form
  - e. Extra Band t-shirt order Form
13. While parents fill out forms, students will proceed to be sized for their tux shirt.
14. Students will receive 2009-2010 Howard Band T-shirt.
15. Parents turn in ALL forms & get initials.
16. Pay all fees totaled up on checkout sheet.

#### **Required fees:**

- a. Band T-shirt (\$12)
- b. Tux shirt (\$14) if you did not bring yours to show us
- c. Registration fee (\$5) – covers cost of binder, luggage tags, and other provided materials

**Required fee for Piccolo, Oboe, Bassoon, Bass Clarinet, Tenor Sax, Bari Sax, French horn, Euphonium, Tuba, and Percussion only:**

- d. Instrument Check-out fee (\$60 for Winds, \$20 for Percussion)

#### **Optional fee:**

- e. Hawaiian Falls Band party ticket (\$12) – you must attend all rehearsals to receive ticket. Tickets will be handed out at the Summit Band Night performance.

17. Checkout and leave through side cafeteria doors. If we get enough volunteers, there will be three (3) checkout tables to expedite the process.

**We need several parents who would be willing to volunteer to help run several different stages of the registration process.** This will allow the directors to oversee the entire process in each room and be free to answer concerns as they arise. Note that the more volunteers we have, the faster the process will be. **Please email us at [TAHowardBand@gmail.com](mailto:TAHowardBand@gmail.com) if you would like to help.**

**Again, please email us ASAP if you cannot make your assigned arrival time on Saturday, August 8th.**



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## Summer Band Rehearsals

### Week 1: Monday, August 10 – Friday, August 14

Please pay attention to what instruments meet when. Rehearsals will either be in the Band Hall [BH], Choir Room [CR], Cafeteria [Café], or Portable [P3].

#### Monday – Friday

8:30 – 9:45 Flute [BH] / Horn [CR] / Oboe [P3] / Tuba [Café]  
10:00 – 11:15 Clarinet [BH] / Trombone [CR] / Bassoon [P3] / Euphonium [Café]  
12:30 – 1:45 Trumpet [BH] / Sax [CR]

### Week 2: Monday, August 17 – Friday, August 21

(Teacher inservice week)

#### Monday

4:30 – 5:45 Flute/Oboe/Clarinet [BH]  
6:00 – 7:15 Alto Sax / Trumpet / Horns [BH]  
7:30 – 8:45 Bassoon / Bass Clarinet / Tenor Sax / Bari Sax / Trombone / Euphonium / Tuba [BH]

#### Tuesday

No rehearsal.

#### Wednesday

4:30 – 5:45 Flute/Oboe/Clarinet [BH]  
6:00 – 7:15 Alto Sax / Trumpet / Horns [BH]  
7:30 – 8:45 Bassoon / Bass Clarinet / Tenor Sax / Bari Sax / Trombone / Euphonium / Tuba [BH]

#### Thursday

Make up registration in the band hall @ 1:00.

#### Friday Afternoon – Combine Full Band (everyone!)

1:30-3:30 – Full Band in Cafeteria – *bring your wire stand*  
3:30 – Take everything you need to perform home with you (Instrument, Stand, Binder). This includes percussionists! We will not be able to let you into the band hall again before the performance at Summit Band Night.

## Summit Band Night - Friday, August 22

Location and time are undetermined at this time. We will have this information available at registration. Generally it is in the evening, starting around 6:00. You will be required to provide transportation; we will not be providing buses. Percussionists may bring their instruments back to the Howard band hall after the performance.



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## Howard Band Swim Party - Hawaiian Falls Water Park Saturday, August 22 – 10:30 am – 2:00 pm

This party will serve as a reward for all those students that attend summer band rehearsals and the Summit Band Night performance.

- Discounted tickets will be purchased at Band Registration for \$12.
- Tickets will be handed out to the students at the conclusion of Summit Band Night.
- Parents must provide transportation to and from Hawaiian Falls.
- Students must bring a lunch with them or money to purchase snacks at the park.
- We will have a pavilion reserved for us so the kids can store their stuff there.
- The party ends at 2:00 pm; the park closes at 6 pm. Students may stay after the conclusion of the party if their parents so choose. However, parents need to understand that we will not be responsible for the students after 2:00 pm.

We need **several volunteers to chaperone** the pavilion during the party. Basically you will sit there, watch the stuff and kids, and work on your tan. Please email me at [TAHowardBand@gmail.com](mailto:TAHowardBand@gmail.com) if you can help chaperone.

## First Week of School

We will play the first day of school so every student needs to bring their instrument with them. When you arrive at school, they will direct all students to the gyms. Take your instrument with you. At 8:37 am, a 2<sup>nd</sup> bell will ring and they will dismiss you from the gym. Bring your instrument to the band hall at that time (NOT before 8:37 am), and then proceed to your 1<sup>st</sup> period class.

We will spend some class time over the first two weeks reviewing the Band Handbook with the students and taking care of some other organizational items (but most of that was taken care of at Registration). **On Wednesday and Thursday of the first week, we will kick off one of two Band Fundraisers for the year.** We will be selling primarily cookie dough and a few other items. This fundraiser is crucial because we will be able to have the first sale at school this year.

We also will be having a pep rally during last period on Friday of the first week!

***The rest of this mail out contains the following:***

- ***Instrument Supply List***
- ***Howard Band Fall Calendar***
- ***8 songs of Pep Band Music for your child to get an early start on summer band.***

**Please encourage them to begin practicing this music now. Their preparation determines how much of it we can play at the Summer Band Night!**

Please check our website [www.howardband.com](http://www.howardband.com) or email us for questions!  
See you August 8th! Have a great rest of the summer!

Mr. Neugent & Ms. Keller